

**Rule 12**  
**FINES AND COSTS**

(A) The Clerk of Court accepts payment of fines and costs. Court costs vary by case type and include:

- (1) Costs of \$104 in criminal cases
- (2) Costs of \$113 for a moving traffic violation
- (3) Costs of \$76 for a non-moving traffic violation
- (4) Costs of \$66 for a parking violation

Additional costs, such as public defender applications fees and jury costs, may also be assessed. A \$15.00 fee shall be assessed for each bench warrant issued. The clerk shall add any other costs required by law. To see a comprehensive list of costs, click [here](#).

(B) Failure to pay a fine and costs when due may subject a defendant to sanctions of the court, including findings of contempt and/or referral to the authorized collection bureau with additional fees. Installment payments will be accepted by the clerk without a judge's order before the date the payment is due. Upon a full or partial payment on a properly cited pay or appear case, such payment shall be considered a waiver of trial and a plea of guilty. The Clerk shall vacate any future court date.

(C) The Clerk of Court shall issue a stay on all fines, fees, and costs to any defendant who makes at least a \$50.00 payment toward pending fines, fees, and costs. Such stay shall be for sixty (60) days from the date of the payment. In the event that the next payment date falls on a holiday or weekend, the due date shall be continued to the next business day.

(D) The Clerk of Court shall remove any defendant from collections upon the payment of the lesser of \$500.00 or 25% of the total fines, fees, and costs owed on all cases. The Clerk of Court shall then issue a sixty (60) day stay on the remaining balance, subject to the payment provisions of subsection (C).

(E) A defendant may perform community service to work off outstanding fines, fees, and costs. A defendant shall be credited \$15.00 for every hour worked. A request to perform community service must be made at the time of sentencing, with the duties judge during regular business hours, or by motion. This provision does not apply to statutorily mandated fines.