

Rule 40
RECORDING OF PROCEEDINGS

(A) Recording Authority and Methods. The Presiding Judge retains exclusive authority to designate the recording method for all courtrooms within the courthouse. Any recording media utilized by the court, regardless of type or placement location, shall be considered compliant with this rule and approved by the Presiding Judge.

(B) Ownership of Court Records and Media. All recordings of court proceedings, including but not limited to audio recordings, video recordings, and court reporter notes are considered official court property and shall be maintained and controlled accordingly.

(C) Digital Recordings. Digital recordings of all court proceedings and hearings shall be maintained by the court's special projects manager. Transcripts of recordings shall be made at the expense of the requesting party at the current page rates for transcription. The official record of the Toledo Municipal Court is the transcript prepared and executed by an official court reporter employed by the Toledo Municipal Court in accordance with procedures established in Court Rule 8.1: Court Reporters, Transcripts of Proceedings, and Exhibits.

(D) Media Requests and Access. All media requests and access to court proceedings are governed by the provisions set forth in Court Rule 7: Media.

(E) Unauthorized Recording. By court order, electronic recording devices, including but not limited to cell phones, cameras, computers, and tablets are strictly prohibited from being used to capture audio and/or video within any area of the courthouse. Violation of this court order may result in sanctions for contempt of court and/or criminal prosecution, immediate ejection from the courthouse, and/or confiscation of the recording device. Neither the court nor courthouse security personnel shall bear liability for any damage to devices confiscated and held pursuant to this court order.